

LAUREN RAMIREZ

Palm Coast, FL 32137 (407) 361-5082

Lauren22ramirez@gmail.com

EDUCATION AND CERTIFICATIONS

- Doctorate Coursework in Public Health Education**, American College of Education 2021 – 2022
Master of Public Health, Certificate in Health Promotion and Education, Benedictine University 2016
Bachelor of Science in Biomedical Sciences, University of South Florida 2006
- ◆ American Heart Association CPR Instructor
 - ◆ Registered Medical Assistant
 - ◆ Registered Phlebotomy Technician

PROFESSIONAL BOARDS AND MEMBERSHIPS

OPEN ARMS RECOVERY SERVICES (OARS)

Board of Directors

2023 – Present

- ◆ Provide leadership to ensure that the organization’s mission is being achieved.
- ◆ Coordinate community training on Narcan and disseminate educational data on opioid overdose prevention.
- ◆ Advocate for OARS and engage and support awareness of the mission.
- ◆ Develop and sustain community partnerships to enhance service delivery.

AMERICAN MEDICAL TECHNOLOGISTS (AMT)

Task Force Board Member

2023 – Present

- ◆ Evaluate the exam content and structure, providing feedback and recommendations for enhancements.
- ◆ Create and revise test questions to ensure relevance, accuracy, and alignment with current industry standards.
- ◆ Collaborate with other task force members to identify emerging trends and changes in the industry and update the exam content to reflect these advancements.

ACCREDITING BUREAU OF HEALTH EDUCATION SCHOOLS (ABHES)

Standards Review Committee Board Member

2022 – Present

Institutional Accreditation Evaluator

2018 – Present

Medical Assistant Programmatic Advisory Committee Board Member

2016 – Present

- ◆ Collaborate with industry leaders to annually review and update standards, ensuring they remain current and effective.
- ◆ Contribute expert insights to the annual update of the accreditation manual, maintaining its relevance and accuracy.
- ◆ Evaluate program outcomes and data, making necessary adjustments to standards based on findings.
- ◆ Foster and sustain professional relationships with industry experts to enhance collaboration and knowledge sharing.

PARENT TEACHER ORGANIZATION (PTO): Belle Terre Elementary School, volunteer and member

STUDENT ADVISORY COMMITTEE (SAC): Belle Terre Elementary School and Indian Trails Middle School, member

ESE PARENT ADVISORY COUNCIL (EPAC): Flagler County School District, attendee

SCIENCE INSTRUCTIONAL COMMITTEE: Flagler County School District, member

FLAGLER COUNTY EDUCATION FOUNDATION: volunteer

CLASSROOMS TO CAREERS: Rymfire Elementary School, volunteer

ROAD TO SUCCESS: Flagler County School District, volunteer

ADVENTHEALTH: Flagler County School District, volunteer

PROJECT WARM (WOMEN ASSISTING RECOVERY MOTHERS): volunteer

BUSINESS NETWORKING INTERNATIONAL (BNI): IT support and member

PALM COAST-FLAGLER REGIONAL CHAMBER OF COMMERCE: member

PROFESSIONAL WOMEN OF FLAGLER COUNTY (PWFC): member

BOLD LADIES IN BUSINESS: member

FLAGLER TIGER BAY CLUB: member

PROFESSIONAL EXPERIENCE

SALUS MEDICAL TRAINING, LLC

Owner and CEO

2022 – Present

- ◆ Certified American Heart Association Training Site.
- ◆ Instruct Medical Assistant and Phlebotomy health training courses.
- ◆ Prepare and train individuals to provide effective and accurate CPR, first aid, and bloodborne pathogens on adults, children, and infants.
- ◆ Lead instruction on proper automated external defibrillator (AED) usage and manage AED sales, ensuring both adults and children are adequately trained.
- ◆ Partner with community organizations to present the Safe Sitter curriculum and medical camps, training young adults on medical, indoor, outdoor, online, and personal safety.
- ◆ Consult and train newly hired medical assistants and phlebotomists in various medical facilities, ensuring they are well-prepared for their roles.
- ◆ Assist and prepare newly hired medical staff with credentialing processes, ensuring they meet all necessary requirements for their positions.

MCGRAW HILL

HURIX

Subject Matter Expert (contract)

2023 – Present

- ◆ Authored and contributed to an allied health science textbook for high school students.
- ◆ Developed new curriculum modules and enhanced existing content to align with current allied health educational standards and practices.
- ◆ Ensured all textbook content was accurate, up-to-date, and relevant to current trends and practices in all health education.
- ◆ Collaborated with healthcare professionals and educators to integrate interdisciplinary approaches and perspectives into the curriculum.

RASMUSSEN UNIVERSITY

2011 – 2022

Department Chair School of Health Sciences

2020 – 2022

- ◆ Oversaw and managed large departmental budgets, allocating resources effectively to ensure programmatic success and financial sustainability. Worked with financial officers to align budgeting with strategic goals and operational needs.
- ◆ Designed multiple medical assisting curricula encompassing hybrid, residential, and simulated learning experiences.
- ◆ Developed curriculum for public health course, incorporating relevant and engaging content.
- ◆ Utilized innovative teaching methodologies and instructional design principles to enhance student engagement and comprehension.
- ◆ Collaborated with subject matter experts to gather insights and incorporate industry trends into curriculum design.
- ◆ Enhanced and streamlined programmatic forms, processes, and procedures to improve the experience of students, faculty, and clinical sites.
- ◆ Developed and organized an online file-sharing system to store documents and communication channels to encourage mentoring and information sharing between 14 program coordinators.
- ◆ Enforced standards for 14 accredited programs and guided nine campuses through Accrediting Bureau of Health Education Schools (ABHES) programmatic reaccreditation ending in zero citation visits.
- ◆ Led the evaluation of program outcomes and curricular assessment processes and oversaw programmatic updates and curriculum development activities.
- ◆ Facilitated engaging programmatic meetings throughout the quarter, led national advisory board meetings, and coordinated 14 campus advisory board meetings.
- ◆ Partnered with McGraw Hill, Kahoot, and GimKit to customize and enhance current tools within the program.
- ◆ Developed and maintained partnerships with five medical physicians who advised all 14 campuses.
- ◆ Initiated and reviewed 50+ clinical affiliation agreements and outside partnerships.
- ◆ Created a robust onboarding process to support 14 program coordinators to encourage cross-functional leadership.

- ◆ Managed and maintained Program Effectiveness Plans for the Medical Assisting Program.
- Associate Academic Dean** – Orlando, FL 2018 – 2020
- ◆ Designed multiple medical assisting curricula encompassing hybrid, residential, and simulated learning experiences.
 - ◆ Hired, trained, and coached 40+ residential and online faculty.
 - ◆ Continuously and effectively communicated with 500+ campus students weekly.
 - ◆ Provided academic resources, guidance, and training for 500+ students and 40+ faculty.
 - ◆ Contributed to doubling the student population with a 98% growth in less than two years, ending in 84% retention.
 - ◆ Supervised and delivered quarterly classroom observations for 40+ faculty.
 - ◆ Enforced and monitored compliance training for 40+ faculty.
 - ◆ Hosted and presented quarterly faculty meetings.
- Online Instructor-Health Sciences** 2016 – 2018
- ◆ Facilitated health science courses.
 - ◆ Managed live session classrooms online.
 - ◆ Utilized Learning Management System (LMS) platforms: Angel, Blackboard, and Blackboard ULTRA

RASMUSSEN UNIVERSITY

Medical Assisting Program Coordinator

2011 – 2016

EVEREST UNIVERSITY

2010 – 2011

Medical Assisting Instructor and Externship Coordinator

- ◆ Trained and presented to campus staff and students on infection control safety measures.
- ◆ Managed healthcare-associated infections and vaccination records.
- ◆ Prepared and maintained student files per accreditation guidelines.
- ◆ Recruited, hired, and managed new health science faculty.
- ◆ Mentored new program coordinators and facilitated laboratory safety training.
- ◆ Generated reports to university leadership on retention and placement progress.

AWARDS AND RECOGNITIONS

- ◆ **National Master Teacher Award** – Accrediting Bureau of Health Educational Schools (ABHES) and Elsevier
- ◆ **Top 40 Women in Business Honoree** – LocaliQ Daytona Beach News-Journal Volusia and Flagler County
- ◆ **Go Girl Grant Recipient** – Professional Women of Flagler County (PWFC)
- ◆ **Lifesaving Summit Scholarship** – GoRescue Lifesaving Summit Conference
- ◆ **Zero Citations and Three Exceeds** – ABHES accreditation visit
- ◆ **Keeper of the Dream** – Rasmussen University
- ◆ **Employee of the Quarter** – Rasmussen University
- ◆ **Proton Award** – Rasmussen University

OUTSTANDING CONTRIBUTIONS

- ◆ **Published Author** – Authored and contributed to allied health science high school textbook.
- ◆ **Innovative Lab** – Participated in a team to refocus and redesign curriculum for higher education.
- ◆ **Wolters Kluwer Academic Work** – Constructed and published 1,450 interactive game questions for health science textbooks.
- ◆ **Curriculum Developer** – Subject Matter Expert for several courses for higher education programs.
- ◆ **Elsevier Academic Consultant** – Piloted SherPath product - mobile-optimized learning technology tool.
- ◆ **ApprenNet Consultant** – Piloted ApprenNet product for implementation into the development of academic programs.
- ◆ **Assessment Coordinator** – Served as map lead and collaborated with Health Science Chair.
- ◆ **Exemplary Annual Reviews** – Consistently received exemplary performance faculty evaluations.

CONFERENCE PRESENTATIONS

PROFESSIONAL LEARNING AND DEVELOPMENT TOPICS

ABHES, FAPSC, Lifesaving Summit

- ◆ Breath of Fresh Air: Revitalizing Business Through Giving
- ◆ Getting it Done for the Q1
- ◆ Where's the Fire and How to Extinguish it Before it Starts
- ◆ How to Slay Your Stress and Manage a More Effective Classroom
- ◆ How to Utilize Technology in the Classroom
- ◆ Putting Assessment at the Center of Your Teaching
- ◆ Kahoot for the Medical Assisting Classroom
- ◆ Technology Tools for Humanizing in Your Educational Environment
- ◆ Best Practices for Allied Health Instruction
- ◆ ApprenNet Video Discussion
- ◆ How to incorporate instructional videos in the classroom
- ◆ How to use mobile applications and incorporate technology into the classroom